

## LEHIGH TOWNSHIP MUNICIPAL AUTHORITY

August 13, 2025

The scheduled meeting of Lehigh Township Municipal Authority that was cancelled on August 7, 2025 was held on Wednesday, August 13, 2025. Board members Carl Sharpe, Duane Deppe and Phil Gogel were present as were Audrey Wood, Ed Andres, Ken Fulford, Alyssa Fulford, Owen Baker and Dave Getz. Board members Steve Arnold and Matt Mottsko were absent. Vice Chairman Sharpe called the meeting to order at 6:00 PM.

The minutes of the August 13, 2025 meeting were presented for approval. Phil Gogel made a motion to approve the minutes as written. Duane Deppe seconded the motion. All voted aye. Motion carried.

Dave Getz presented the financial report as below:

## Sewer Operating Account:

Balance July 7, 2025		\$ 810,524.39
User Fees, Penalties, etc.	\$83,407.84	
Operating Expenses	\$47,028.73	
Operating Balance August 7, 2025		\$ 846,903.50
Assets		
Truist Money Market	\$150,026.68	
Total Available		\$ 996,930.18
Truist CDs	\$506,233.12	
Sewer Balance August 7, 2025		\$1,503,163.30

The balance of our delinquent sewer system customers as of August 17 2025 is \$254,710.59.

## Sewer Escrow Account:

Balance July 7,, 2025		\$ 21,171.12
Receipts	\$14,888.75	
Expenses	\$12,949.75	
Balance August 7, 2025		\$ 23,110.35
Total Sewer Accounts August 7, 2025		\$1,526,273.65

## Water Operating Account:

Balance July 7, 20825		\$ 18,802.87
User Fees, Penalties, etc.	\$17,165.07	
Operating Expenses	\$ 1,857.32	
Truist Loan Payment	\$ 5,122.00	
Total Expenses	\$ 8,979.32	
Balance August 7, 2025		\$ 28,988.62

The balance of our delinquent water system customers as of August 7, 2025 is \$632.31.

Water Escrow Account:

Balance July 7 & August 7, 2025	\$ 114.90
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Total Water Accounts August 7, 2025	\$29,103.52
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The total bills to be paid on the Water Operating Account was \$6,979.32. Duane Deppe made a motion to pay these bills. Phil Gogel seconded the motion. All voted aye. Motion carried.

The total bills to be paid on the Sewer Operating Account was \$47,028.73. Carl Sharpe asked what the bill from W. G. Malden for a 2210 meter was about. Dave Getz said the meter failed. Ken Fulford added that the meter at Pennsville stopped working and needed to be replaced. Duane Deppe made a motion to pay these bills. Phil Gogel seconded the motion. All voted aye. Motion carried.

The total bills to be paid on the Sewer Escrow Account was \$12,949.75. Phil Gogel made a motion to pay these bills. Duane Deppe seconded the motion. All voted aye. Motion carried.

On the Operations Report, Ken Fulford said the VFDs on both plants had to be reset and are now working well. He said the belts have been changed and the oil was changed at both. Ken said the Danielsville chlorine contact tank was cleaned about a week ago and the digester at Danielsville was emptied this week.

On the Engineering Report, Audrey Wood started with the Hilltop Center. She received the plans for the bid specs for the Land Development in Pennsville from Fred Ebert. These plans are about 90% done. The goal is to place the bids next week and the bids to be received in the last week of September. Atty. Andres said the Board should make a motion to authorize our engineer to place the bids with Pen Bid. Carl Sharpe made a motion to authorize Cowan to place the bids with Pen Bid. Phil Gogel seconded the motion. All voted aye. Motion carried.

Atty. Andres is reviewing the Hilltop Utility Service Agreement and Cowan is also reviewing the agreement. Once the reviews are complete, Ed would need a motion to have the Utility Service Agreement approved once the final reviews are complete. Phil Gogel made a motion to have the Chairman and Solicitor approve the Utility Service Agreement when reviews are done. Carl Sharpe seconded the motion. All voted aye. Motion carried.

Back to the Engineering Report, Audrey said she is waiting for the application review comments and update from the DCED on the Small Water and Sewer Grant for generators for the pump stations and wellhouse.

Phil Gogel asked if land acquisition for be used for these grants in 2026. Phil said we would be interested in a minimum of 2 acres and a maximum of 4 acres. Audrey will check if this would apply for these grants.

Audrey asked the Board if they are ready to set up bids for the rehabilitation of the manhole on the Danielsville system. It was decided that the additional bids should focus on high priority work only.

On the System Infiltration Inflow, Audrey said there were 13 rain events totaling 3.18 inches at the Danielsville WWTP. She said there is only a 7.67% difference between the WWTP and the Omni-Site.

On the Northwoods project, as of 6/19/25, the Independence Land sanitary sewer construction/drainage area has successfully completed and passed all LTMA required field quality control testing.

On the Tim Pitts Development, Audrey is waiting for a response and revised plans. She said the Pitts property will be consolidated into the Northwoods property. Dave Getz said he was notified by Tim Pitts that we is no longer involved with this development and his name should be deleted from the report.

On the Service Line Inventory, Audrey said the customer notice of service line certification was submitted to PaDEP on 7/9/25.

There was nothing to report from the Chairman or any Board member.

On the Solicitor's Report, Atty. Andres said he covered everything earlier in the meeting.

On the Manager's Report, Dave Getz thanked Owen Baker and Alyssa Fulford for getting our Quickbooks and Microsoft problems resolved. He said both computers are now working great.

There being no further business to conduct, Phil Gogel made a motion to adjourn the meeting. Duane Deppe seconded the motion. All voted aye. Motion carried. The meeting was adjourned at 6:50 PM.