

RESOLUTION 2026-7

A RESOLUTION SETTING FORTH RECORDS TO BE DESTROYED IN
ACCORDANCE WITH THE MUNICIPAL RECORDS MANUAL

WHEREAS, by virtue of Resolution 2016-2, adopted February 23, 2016, Lehigh Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Lehigh Township, Northampton County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

2006 through 2017 receipts
2006 through 2017 invoices/disbursements
2006 through 2017 cancelled checks
2006 through 2017 bank statements
2006 through 2017 quarterly payroll tax reports
2006 through 2017 W-2 statements
2006 through 2017 financial records (excluding audit and budget)
2021 and prior tax receipts
2015 and prior tax duplicates
1975 and prior payroll records


Adopted this 27th day of January, 2026.

LEHITGH TOWNSHIP

ATTEST:



Michael Jones, Chairman



Alice A. Rehrig, Secretary