

**LEHIGH TOWNSHIP  
NORTHAMPTON COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2025-1

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF LEHIGH TOWNSHIP  
AMENDING CHAPTER 43 OF THE CODIFIED ORDINANCES OF LEHIGH  
TOWNSHIP TO CONFIRM THAT THE LEHIGH TOWNSHIP TAX COLLECTOR IS  
AUTHORIZED TO ISSUE TAX CERTIFICATIONS, DUPLICATE TAX BILLS AND  
PROCESS DISHONORED CHECKS AND TO ASSESS A FEE FOR EACH OF THE  
SERVICES AND FURTHER DELETING CHAPTER 151, ARTICLE V OF THE  
CODIFIED ORDINANCES IN ITS ENTIRETY.**

**WITNESSETH:**

**WHEREAS**, the Board of Supervisors wishes to confirm and recognize certain additional duties of its Tax Collector; and

**WHEREAS**, the Board of Supervisors wishes to establish a fee for such additional services; and

**WHEREAS**, the Board of Supervisors wishes to recognize these responsibilities of the Tax Collector in the appropriate section of Lehigh Township's Code of Ordinances.

**NOW, THEREFORE**, be it enacted and ordained, and it is hereby enacted and ordained by the Board of Supervisors of Lehigh Township as follows:

**SECTION 1.** Chapter 43 entitled "Tax Collector" shall be deleted in its entirety and shall now read as follows:

**Section 43-1. Deposit of funds.**

The Tax Collector shall deposit all taxes collected in to the municipal savings account established for this purpose within 48 hours of the receipt of the same and provide the Treasurer of the taxing district with a written monthly statement of said deposit(s).

**Section 43-2. Statement of taxes collected.**

The Tax Collector shall on or before the 10<sup>th</sup> day of each month make a true, verified statement in writing to the Secretary of the taxing district for all taxes collected during the previous month, giving the names of the taxable, the amount collected from each, along with discounts granted or penalties applied, if any, and the total amount of taxes received, discounts granted and penalties applied.

Section 43-3. Tax Collector authorized to provide certifications and duplicate tax bills.

The locally elected Tax Collector is appointed as the municipal officer authorized to provide tax certifications and/or duplicate tax bills upon request by the public.

Section 43-4. Fee for certification.

The Tax Collector is authorized to collect a fee, established annually by the Board of Supervisors by Resolution, for providing tax certifications and/or duplicate tax bills upon request by the public.

Section 43-5. Fee as compensation.

Said Tax Collector is authorized to retain, as compensation, the fee, set by Resolution of the Board of Supervisors, for providing tax certifications and/or duplicate tax bills upon request of the public.

Section 43-6. Returned Check Fees.

- A. Lehigh Township hereby imposes a fee of \$50.00 per dishonored check returned by a payee's bank and due to said bank's failure to honor and pay to the Township the amount of such check. This fee is set in accordance with §4107 of the Pennsylvania Crimes Code. The fee for returned checks shall be retained by Lehigh Township as reimbursement for costs associated with the collection of the returned checks.
- B. The dishonored fee in the above paragraph shall be set from time to time, by Resolution, at such time as the Pennsylvania Crimes Code is amended.

Section 43-7. Execution of article.

The proper officers and other personnel of Lehigh Township are hereby authorized and empowered to take all such further action and execute additional documents as they may deem appropriate to carry out the purpose of this article.

Section 43-8. Distribution of article.

Copies of this article shall be distributed to the proper offices and other personnel of Lehigh Township whose further action is required to achieve the purpose of this article.

**SECTION 2.** Chapter 151 Article V, entitled "Tax Certifications" shall be deleted in its entirety, as it is redundant.

**SECTION 3. SEVERABILITY.** The provisions of this Ordinance shall be severable, and if any provision hereof shall be declared unconstitutional, illegal or invalid, such decision

shall not affect the validity of any of the remaining provisions of this Ordinance. It is hereby declared as a legislative intent of the Township that this Ordinance would have been amended as if such unconstitutional, illegal or invalid provision or provisions had not been included herein.

**SECTION 4. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 5. EFFECTIVE DATE.** This Ordinance shall become effective five (5) days after the adoption date set forth below.

**ENACTED AND ORDAINED** by the Board of Supervisors of Lehigh Township  
this            of March, 2025.

ATTEST:

LEHIGH TOWNSHIP

  
\_\_\_\_\_  
Alice A. Rehrig, Secretary

BY:   
\_\_\_\_\_  
Michael Jones, Chairman